**Fuze Meeting Resources**

Below is an example copy of the email that I use as a template for HJF Groups using FUZE.

I tend to set FUZE meetings up and send the link to myself, then cut and paste the details into an email that I send to a group. That way they are getting all the information that I want.

Having your group members take the time to download FUZE before the first time you meet is the most helpful way to get started.

For more information learning about how to use FUZE, check out this resource list: https://support.fuze.com/hc/en-us/categories/200193813-Fuze-101-User-Guides-FAQs

Anna

Dear Men of the Journey,

 Michael's Ally Group Introduction Council is scheduled for Sunday August 17th at 11:30am ET.
The meeting will be held on Fuze software, which can be downloaded here: [https://www.fuze.com/download](https://www.fuze.com/download%22%20%5Ct%20%22_blank)

The link for the meeting is here. [http://fuz](http://fuz/%22%20%5Ct%20%22_blank)e.me/25682783

Once you have downloaded Fuze, you can simply click on the link above to join.

If you don't have Internet access, you can dial into the council on an audio bridge with your phone, by calling this number +1 (201) 479-4595. The Meeting number is 25682783

Here are some helpful tips in getting started with the Ally Group Councils on Fuze:

1) Download Fuze software well before the meeting starts!
2) Using a headset on your computer helps to reduce background noise for all participants. Simple headsets that have ear buds and a microphone are useful - plug the headset in BEFORE launching Fuze software to make sure that Fuze recognizes the correct input as it starts up.
3) Make sure that you have other programs that might use your camera (like Skype or Facetime) closed down.
4) Minimize other programs running in the background if possible. Doing so allows your computer to divert primary resources to Fuze, and will allow Fuze to run smoothly!
5) Make sure your have access to reliable internet. You can perform an bandwidth test at speedtest.net. Fuze recommends at least 4Mbps download speed and 1 Mbps upload speed.

Questions about the council itself can be directed to Michael at michaelmervosh@herosjourneyfoundation.org

If you are having trouble using FUZE, please contact Anna Noack – anna@herosjourneyfoundation.org for help.

warmly,
<sender name>

[www.herosjourneyfoundation.org](http://www.herosjourneyfoundation.org/%22%20%5Ct%20%22_blank)